



Republika ng Pilipinas
National Irrigation Administration
(Pambansang Pangasiwaan ng Patubig)
Lungsod ng Quezon

Office Address: National Government Center
EDSA, Diliman, Quezon City, Philippines
Telephone Nos.: (02) 929-6071 to 78

Website: www.nia.gov.ph
Telefax No. (632) 928-9343
TIN No. 000-916-415

Minutes of Meeting
Pre-Bidding Conference
BS-001-2020: Procurement of Dam Information Management System Including Supply, Delivery,
Installation, Testing and Commissioning of Equipment
February 27, 2020, 10:00 AM
Classroom A, 3rd Floor, IEC Building, NIA Complex, EDSA, Diliman, Quezon City

Present:

BAC-B

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|------------------------------|--------------------|
| Atty. Ailyne C. Agtuca-Selda | - Chairperson |
| Atty. Pepito L. Padilla | - Vice-Chairperson |
| Delsy J. Revellame | - Member |

Technical Working Group

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|---------------------|---------------|
| Leslie C. Dizon | - Chairperson |
| Michael G. Diccion | - Member |
| Jesus R. Espiritu | - Member |
| Ramon J. Lagang | - Member |
| Edilberto L. Chavez | - Member |

Observers

| | |
|-----------------------|--------------------------|
| Erlinda P. Bigay | - COA Representative |
| Edsel June Brillantes | - IAS Representative |
| Eugene S. Alba | - NIAEASP Representative |

Bidders' Representatives

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|----------------|-----------------------------------|
| James Dizon | - BP Integrated Technologies |
| Ronnie Ziganay | - West Point Engineering Supplies |

Absent:

BAC-B

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| Rogelia C. Dela Torre | - Member |
| Lydia S. Esguerra | - Member |

Technical Working Group

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| Lloyd Alain A. Cudal | - Member |
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Matters discussed:

- I. The BAC-B Chairperson formally presided the Pre-Bidding Conference for BS-001-2020. She acknowledged the presence of the BAC-B members, TWG, Secretariat, observers and prospective bidders' representatives.
- II. The BAC-B stated that no prospective bidder purchased the bidding documents as of the time being. The BAC-B then explained that the purpose of having a pre-bid conference is for the prospective bidders to ask their queries and clarify the technical and financial



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parameters regarding the project for a good procurement process.

- III. The Secretariat presented the details of the project.
- IV. Subsequently, the BAC-B asked the prospective bidders if they have any questions or clarifications:

| BIDDER'S CONCERN | BAC'S RESPONSE |
|---|---|
| <p>Mr. James Dizon of BP Integrated Technologies raised his concerns:</p> <ol style="list-style-type: none">1. Can we use the title of our previous project: "Hydrological Data Acquisition Systems with Data Management System" as the similar contract to be submitted as part of our proposal?2. In relation to the additional requirement in item no. 5, do we still have to produce a separate document indicating that the software is Commercial-Off-the-Shelf (COTS) item or a product brochure indicating that the item is COTS will suffice?3. For the Data Management System Licensed Software, is it really required that the product keycode be activated in the manufacturer's website? What if upon purchase, a tangible material containing the keycode is already included in the package? | <p>The BAC-B together with the TWG discussed their concerns/ queries:</p> <ol style="list-style-type: none">1. The title of your previous project seems compatible with the definition of the similar contract stated in the bidding documents. However, your submitted project will still be evaluated if it really complies with the definition of similar contract in case your proposal passed the bid opening stage.2. A product brochure indicating the item is COTS will suffice. However, a separate document shall be produced if the product brochure has no indication that the item is COTS.3. We will take note of this and include modifications in the Supplemental Notice if there will be any. |
| <p>Mr. Ronnie Ziganay of West Point Engineering Supplies raised his concerns:</p> <ol style="list-style-type: none">1. For the IT Equipment, is it possible that the IT equipment that we will be providing is not included in the Top 5 PC Brands?2. In relation to my previous question, if we will provide IT Equipment that belongs to the Top 5 PC Brands, will you still require a certificate of authority to resell? | <p>The BAC-B together with the TWG discussed their concerns/ queries:</p> <ol style="list-style-type: none">1. No. We should follow the requirements.2. Yes. We will still require it as stated in the bidding documents. |



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3. There might be a problem in acquiring the certificate of authority to resell since the manufacturer or exclusive distributors will not issue us such certificate since we belong in the system integrator industry and not information technology.

3. We will take note of this and include modifications in the Supplemental Notice if there will be any.

- V. The BAC-B Chairperson asked the observers if there are any comments in which the representative from COA replied that it was noticed that the warranty for the products were not discussed. The BAC-B Secretariat obliged and presented Section VII of the Terms of Reference in which the provisions for the Warranty were indicated.
- VI. Lastly, the BAC-B reminded the prospective bidders to comply with the documentary requirements and be punctual in submitting bid proposals. Furthermore, the BAC-B reminded the prospective bidders that should there be any queries, they can submit it in written form until March 2, 2020. Supplemental Notice, if there will be any, will be posted on March 3, 2020.

There being no other matters to be discussed the BAC-B Chairperson thanked everyone present and adjourned the meeting at 11:30 AM.

Prepared by:


CHRISTIAN M. COLINDRES
Member, BAC-B Secretariat


ELAINE P. VILLANUEVA
Head, BAC-B Secretariat
FBGD- 

Noted by:


ATTY. PEPITO L. PADILLA
BAC-B, Vice-Chairperson


ATTY. AILYN C. AGTUCA-SELDA
BAC-B Chairperson