



Republika ng Pilipinas
National Irrigation Administration
(Pambansang Pangasiwaan ng Patubig)
Lungsod ng Quezon

Office Address: National Government Center
EDSA, Diliman, Quezon City, Philippines
Telephone Nos.: (02) 929-6071 to 78

Website: www.nia.gov.ph
Telefax No. (632) 928-9343
TIN No. 000-916-415

Minutes of Meeting
Pre-Bidding Conference

BS-003-2020: Procurement of Service Provider for the Phase II of Enhanced Farmland Geographic Information System (FGIS Digitization of Parcellary Maps and Farmland Database Development)

June 16, 2020, 2:00 PM

Classroom A, 3rd Floor, IEC Building, NIA Complex, EDSA, Diliman, Quezon City

Present:

BAC-B

Ailyne C. Agtuca-Selda	- Chairperson
Marty P. Cachapero	- Vice-Chairperson
Rogelia C. Dela Torre	- Member

Technical Working Group

Leslie C. Dizon	- Member
Robin A. Espana	- Member
Cesar F. Malenab	- Member
Lloyd Alain A. Cudal	- Member

Observers

Melvin Cablayan	- IAS Representative
Aida Villania	- COA Representative

Bidders' Representatives

Ladylyn Reyes	- RASA Surveying and Realty & PASCO Philippines Corp. (JV)
Karl Silverio	- RASA Surveying and Realty & PASCO Philippines Corp. (JV)

Absent:

BAC-B

Lydia S. Esguerra	- Member
Delsy J. Revellame	- Member

TWG

Jervy T. Valencia	- Member
Kurt Cecil E. Elizondo	- Member

Matters discussed:

- I. The BAC-B Chairperson formally presided the Pre-Bidding Conference for BS-003-2020. She acknowledged the presence of the BAC-B members, TWG, Secretariat, observers and prospective bidders' representatives.
- II. The BAC-B stated that only RASA Surveying and Realty & PASCO Philippines Corp. (JV) purchased the bidding documents as of the time being. The BAC-B then explained that the purpose of having a pre-bid conference is for the prospective bidders to ask their queries and clarify the technical and financial parameters regarding the project for a good procurement process.



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III. The Secretariat presented the details of the project. In addition, the TWG presented the coverage of the project.

IV. Subsequently, the BAC-B asked the prospective bidders if they have any questions or clarifications:

BIDDER'S CONCERN	BAC'S RESPONSE
Ms. Ladylyn Reyes of RASA Surveying and Realty & PASCO Philippines Corp. (JV) raised her concerns: 1. What type of government issued ID is required for the Jurat portion of Omnibus Sworn Statement and Bid Securing Declaration? 2. In case of Joint Venture Agreement, whose partner will submit the Statement of Ongoing Contracts and Single Largest Completed Contract. 3. Is the previously stated arrangement also applicable to the submission of the Audited Financial Statement? 4. Is it possible that we will submit an Audited Financial Statement from 2018 since we were unable to acquire the latest statement due to delays caused by the pandemic? 5. Clarification on the SCC Clause No. 6.2 which requires Original Supplier's factory inspection report which may not be applicable for this project since the we will be rendering services not tangible goods. 6. For the Key Personnel, we would like to confirm if you really require specific educational attainment. In addition, do we have to submit original copies of the attachments to the curriculum vitae?	The BAC-B together with the TWG and Secretariat discussed their concerns: 1. Any ID that is government issued will do. In addition, do not forget to indicate the Community Tax Certificate. 2. It depends on the Joint Venture Agreement. A partner may solely submit the Statement of All Ongoing Contracts and Single Largest Completed Contract or both partners may submit the Statement of All Ongoing Contracts and Single Largest Completed Contract. However, in the latter's case, both partners will also be subject to detailed evaluation. Please be reminded that the SLCC is required to suffice the definition of the similar contract for this project. In addition, if both partners submitted Statement of All Ongoing Contracts and Single Largest Completed Contract, then both partners will also be subject to evaluation. 3. Yes, this is also the same for the submission of the Audited Financial Statement. However, please take note that the NFCC computation to be evaluated and verified depends on the partner who submitted the Audited Financial Statement. 4. We will take note of this and include the matter in the Supplemental Notice, if there will be any. 5. We will take note of this and include it in the Supplemental Notice if there will be any.



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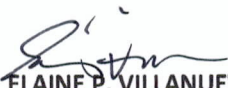
<p>7. We would like to confirm if we do not have to submit attachments for the Statement of Ongoing projects.</p>	<p>6. We only stated specific educational requirements for the positions of Project Manager and Team Leader. You do not have to submit the original copies of the of the attachments to the curriculum vitae, however, those will be verified during the post qualification.</p> <p>7. Yes. You do not have to submit attachments for the Statement of All Ongoing projects, however, supporting documents for ongoing projects will be verified during the post qualification.</p> <p>*****The BAC-B instructed the Secretariat to review the bid form of the bidding documents if it is applicable to the services being procured. The BAC-B also instructed the Secretariat to include this matter in the Supplemental Notice if there will be any changes.</p>
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- V. The BAC-B reminded the prospective bidders to comply with the documentary requirements and do not leave anything blank to prevent their bids from being rated failed. Furthermore, the BAC-B reminded the prospective bidders that should there be any queries, they can submit it in written form until June 19, 2020. Supplemental Notice, if any will be issued on June 23, 2020.
- VI. Lastly, the BAC-B opened the floor for the queries and comments of the observers. The observers did not raise any question or comment.

There being no other matters to be discussed the BAC-B Chairperson thanked everyone present and adjourned the meeting at 3:00 PM.

Prepared by:


CHRISTIAN M. COLINDRES
Member, BAC-B Secretariat


ELAINE P. VILLANUEVA
Head, BAC-B Secretariat

Noted by:

ATTY. MARTY P. CACHAPERO
BAC-B Vice-Chairperson


ATTY. AILYN C. AGTUCA-SELDA
BAC-B Chairperson