



Republika ng Pilipinas  
*National Irrigation Administration*  
(Pambansang Pangasiwaan ng Patubig)  
Lungsod ng Quezon

Office Address: National Government Center  
EDSA, Diliman, Quezon City, Philippines  
Telephone Nos.: (02) 929-6071 to 78

Website: [www.nia.gov.ph](http://www.nia.gov.ph)  
Telefax No. (632) 928-9343  
TIN No. 000-916-415

**Minutes of Meeting**  
**Pre-Bidding Conference**  
**BS-013-19: Renovation of the Commission on Audit Office Located at 2<sup>nd</sup> Floor NIA Building A**  
**November 6, 2019, 2:00 PM**  
**Classroom A, 3<sup>rd</sup> Floor, IEC Building, NIA Complex, EDSA, Diliman, Quezon City**

**Present:**

**BAC-B**

Atty. Ailyne C. Agtuca-Selda	- Chairperson
Atty. Pepito L. Padilla	- Vice-Chairperson
Engr. Delsy J. Revellame	- Member

**Technical Working Group**

Wilhelm S. Tiangco	- Chairperson
Roger M. Malabanan	- Member
Romeo C. Balutan	- GSD Representative
Artemio B. Dabuet	- GSD Representative
Elvira S. Calanday	- Member
Edd James Rubio	- DSD Representative
Mary Elizabeth A. Abella	- DSD Representative

**Observers**

Acmidah R. Dilna-Mangondatu	- COA Representative
Aida Villania	- COA Representative

**Absent:**

**BAC-B**

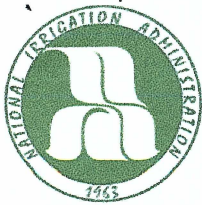
Engr. Lydia S. Esguerra	- Member
Engr. Rogelia C. Dela Torre	- Member

**TWG**

Ruthgen M. Abdula	- Member
Atty. Marty P. Cachapero	- Member

**Matters discussed:**

- I. Upon establishing a quorum, the BAC-B Chairperson formally presided the Bid Opening for BS-013-19. She acknowledged the presence of the BAC-B members, Secretariat, TWG and Observers.
- II. The BAC-B noted that there were no prospective bidders present for the pre-bidding conference.
- III. Thereafter, the BAC-B discussed the letter of Ms. Divina M. Telan, OIC NIA-Commission on Audit Supervising Auditor, addressed to the Administrator Gen Ricardo R Visaya (Ret) requesting that instead of major renovation as planned, only minor repairs will be done and to be performed by the General Services Division personnel through forced account work to save government funds.



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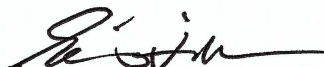
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- IV. The BAC agreed to cancel the bidding for the Renovation of the Commission of Audit Office located at 2<sup>nd</sup> Floor NIA Building A and agreed to perform the renovation through forced account work.
- V. The BAC-B instructed Engr. Tiangco to coordinate/ set a meeting with the Ms. Telan regarding the scope of works to be done and inform them that the schedule for renovation will be next year due to the on-going renovation of the office of Financial Management Department. Furthermore, it was also agreed that Engr. Tiangco will inform Ms. Telan that the construction materials to be used for their renovation will be procured through shopping.
- VI. Lastly, the BAC-B opened the floor to the observers for their questions and comments regarding the discussion. The representatives from COA did not raise any question or comment.

There being no other matters to be discussed the BAC-B Chairperson thanked everyone present and adjourned the meeting at 3:30 PM.

Prepared by:

  
**IMMACULATE GIED S. BORAS**  
Member, BAC-B Secretariat

  
**ELAINE P. VILLANUEVA**  
Head, BAC-B Secretariat

Noted by:

  
**ATTY. PEPITO L. PADILLA**  
BAC-B, Vice-Chairperson

  
**ATTY. AILYNE C. AGTUCA-SELDA**  
BAC-B Chairperson