



Republika ng Pilipinas  
*National Irrigation Administration*  
(Pambansang Pangasiwaan ng Patubig)  
Lungsod ng Quezon

Office Address: National Government Center  
EDSA, Diliman, Quezon City, Philippines  
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Website: [www.nia.gov.ph](http://www.nia.gov.ph)  
Telefax No. (632) 928-9343  
TIN No. 000-916-415

**Minutes of Meeting**  
**Pre-Bidding Conference**  
**BS-015-19: Supply, Delivery, Installation and Testing of Various IT Equipment for Project**  
**Planning Division, Engineering Department**  
**November 22, 2019, 10:00 AM**  
**Classroom A, 3<sup>rd</sup> Floor, IEC Building, NIA Complex, EDSA, Diliman, Quezon City**

**Present:**

**BAC-B**

Ailyne C. Agtuca-Selda	- Chairperson
Pepito L. Padilla	- Vice-Chairperson
Delsy J. Revellame	- Member
Rogelia C. Dela Torre	- Member

**Technical Working Group**

Othello L. Razon	- Chairperson
Ariel M. Bana	- Member
Rowell D. Dula	- Member
Gian Paulo G. Rabacal	- Member
Edliberto L. Chavez	- Member

**Observers**

Edsel June Brillantes	- IAS Representative
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**Absent:**

**BAC-B**

Lydia S. Esguerra	- Member
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**TWG**

Marty P. Cachapero	- Member
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**Matters discussed:**

- I. Upon establishing a quorum, the BAC-B Chairperson formally presided the Pre-Bidding Conference for BS-015-19. She acknowledged the presence of the BAC-B members, TWG, Secretariat, observers and prospective bidders' representatives.
- II. The BAC-B noted that there were no prospective bidders present for the pre-bidding conference.
- III. The TWG then asked if the non-appearance of prospective bidders in the pre-bidding conference will affect or delay the timeline for this bidding. The BAC-B responded that it will not affect the schedules for this project.



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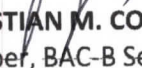
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- IV. The BAC-B then asked the TWG if they have any concerns regarding the bidding documents in which the latter responded that they have none.
- V. Subsequently, the BAC-B instructed the Secretariat to prepare invitation letters to prospective bidders to encourage them to participate in the bidding of this project.

There being no comment from the observers and other matters to be discussed, the BAC-B Chairperson thanked everyone present and adjourned the meeting at 10:30 AM.

Prepared by:

  
**CHRISTIAN M. COLINDRES**  
Member, BAC-B Secretariat

  
**ELAINE P. VILLANUEVA**  
Head, BAC-B Secretariat  
FBGD-

Noted by:

**PEPITO L. PADILLA**  
BAC-B, Vice-Chairperson

  
**ATTY. AILYN C. AGTUCA-SELDA**  
Chairperson, BAC-B