



Republic of the Philippines
National Irrigation Administration
Central Office

Minutes of Meeting
Pre-Bidding Conference
BS-015-2020-R: Chemical Testing Laboratory
December 11, 2020, 2:00 PM
Classroom A, 3rd Floor, IEC Building, NIA Complex, EDSA, Diliman, Quezon City

Present:

BAC-B

Ailyne C. Agtuca-Selda	- Chairperson
Marty P. Cachapero	- Vice-Chairperson
Delsy J. Revellame	- Member
Rogelia C. Dela Torre	- Member
Lydia S. Esguerra	- Member

Technical Working Group

Leslie C. Dizon	- Chairperson
Mary Rose N. Reyes	- Member
Marife M. Compra	- IEC Representative

Observer

Glenn C. Ortega	- IAS Representative
Yanley Tabayaay	- COA Representative

Bidders' Representatives

John Marlon Ruban	- IT Science Philippines, Inc.
David Delima (Google Meet)	- Noveaulab
Antonio Natividad, Jr. (Google Meet)	- Noveaulab

Absent:

TWG

Elaine R. Santos	- Member
Nastassja Nicole J. Flores	- Member

Matters discussed:

- I. The BAC-B Chairperson formally presided the Pre-Bidding Conference for BS-015-2020-R. She acknowledged the presence of the BAC-B members, TWG, Secretariat, observer and prospective bidders' representatives.
- II. The BAC-B established that no bidder bought the bidding documents as of the time being. The BAC-B then explained that the purpose of having a pre-bid conference is for the official and prospective bidders to ask their queries and clarify the technical and financial parameters regarding the project for a good procurement process.



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- III. The Secretariat presented the details of the project.
- IV. Subsequently, the BAC-B asked the prospective bidders if they have any questions or clarifications:

BIDDER'S CONCERN	BAC's / TWG's / Secretariat's Response
Mr. John Marlon Ruban from IT Science Philippines, Inc.: 1. How many copies of bid documents are needed to submit? 2. For the Ultrapure and Purewater System with tank, will you consider if we offer two (2) separate units? This may be advantageous since if one unit will malfunction, then you could still use the other unit. 3. For the Ultrapure and Purewater System with tank, will you consider if we offer a bracket of 10-15 liters for the production rate? 4. For the Hotplate, can we offer ceramic for the plate material? 5. For the Hotplate, can we offer a larger dimension for the plate dimensions	 1. Three (3) sets of Eligibility and Technical Component (under Envelope 1) and Financial Component (under Envelope 2). 2. We will take note of this query and include it in the supplemental notice if there will be any changes. 3. We will take note of this query and include it in the supplemental notice if there will be any changes. 4. We will take note of this query and include it in the supplemental notice if there will be any changes. 5. Yes, since the specifications for the plate dimension already included an allowance of plus-minus 2%.

BIDDER'S CONCERN	BAC's / TWG's / Secretariat's Response
Mr. OJ Salazar from Noveaulab: 1. For the Ultrapure and Purewater System with tank, will this be utilized for all types of water? 2. For the Ultrapure and Purewater System with tank, we can offer 10 liters Type II and III pure water. However, Type 1 have a larger capacity. 3. For the Eye/Face Wash, can we offer ¼ for the inlet and outlet?	 1. Yes. This will be utilized for all types of water. 2. We will take note of this comment and include it in the supplemental notice if there will be any changes. 3. We will take note of this query and include it in the supplemental notice if there will be any changes.



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4. For the Eye/Face Wash, we can we can also state in our specifications that we can adapt to your inlet outlet requirements.	4. We will take note of this comment and include it in the supplemental notice if there will be any changes.
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V. The BAC-B Chairperson reminded the bidders the following:

- a. PhilGEPS Platinum Certificate does not need any attachment unless a permit or clearance is expired. For expired permit or clearance, please attach any proof that the renewal for the said permit or clearance is ongoing;
- b. For the Statement of All Ongoing Contracts and Single Largest Completed Contract (SLCC), fill-out the prescribed form completely and do not leave anything blank. Statement of All Ongoing Contracts does not need any attachment, however, for the SLCC please attach the required documents;
- c. The bidder should fill out the Bid Securing Declaration and Omnibus Sworn Statement, including the Jurat portion indicating the Government Issued ID;
- d. For the Bid Form (Tables for Goods offered Abroad or within the Philippines), the bidder shall fill this out completely and shall not leave any field blank;
- e. Bidders may ask for the softcopy of the Statement of All Ongoing Contracts and Statement of SLCC;
- f. Audited Financial Statement shall be submitted as part of the bid proposal for the Bid Opening;
- g. Do not forget to indicate the Total Cost for both Statement of All Ongoing Contracts and Statement of SLCC;
- h. Three (3) sets of Eligibility and Technical Component (under Envelope 1) and Financial Component (under Envelope 2) will be submitted in the Bid Opening;
- i. Indicating a "dash" or "zero" for any of the fields in the bid price schedules means it is free; and
- j. Emphasized the attachments for the Statement of SLCC.

VI. The BAC-B reminded the prospective bidders that should there be any queries, they can submit it in written form until December 14, 2020 thru letter or email. Supplemental Notice, if any shall be issued on December 15, 2020.


VII. Lastly, the BAC-B opened the floor for the queries and comments of the observer. The observer did not raise any question or comment.



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There being no other matters to be discussed the BAC-B Chairperson thanked everyone present and adjourned the meeting at 3:00 PM.

Prepared by:


CHRISTIAN M. COLINDRES
Member, BAC-B Secretariat

ELAINE P. VILLANUEVA
Head, BAC-B Secretariat

Noted by:

ATTY. MARTY P. CACHAPERO
BAC-B Vice-Chairperson


ATTY. AILYNE C. AGTUCA-SELDA
BAC-B Chairperson