



Republic of the Philippines
National Irrigation Administration
Central Office

Minutes of Meeting
Pre-Bidding Conference

BS-025-2020: Supply, Delivery and Testing of 319 Units 12 Gauge Caliber Shotgun, 38,280 Rounds 12 Gauge Caliber Ammunition and 32,550 Rounds Caliber 9mm Ammunition

December 21, 2020, 3:00 PM

Classroom A, 3rd Floor, IEC Building, NIA Complex, EDSA, Diliman, Quezon City

Present:

BAC-B

Ailyne C. Agtuca-Selda
Marty P. Cachapero
Rogelia C. Dela Torre
Lydia S. Esguerra

- Chairperson
- Vice-Chairperson (via Google Meet)
- Member
- Member

Technical Working Group

Eusebio S. Villamanto
Col Rogelio P Percol (Ret)
Ramon B. Reyes
Richard M. Diesta

- Chairperson
- Member
- Member
- Member

Observers

Pepito L. Padilla
Angelo Karl Doleo
Aldrin P. Ottao

- IAS Representative
- COA Representative
- NIAEASP Representative

Bidders' Representatives

Marinyl Belino
Pamela Vagilidad

- Trust Trade (via Google Meet)
- Squires Bingham International. Inc.(via Google Meet)

Absent:

BAC-B

Delsy J. Revellame

- Member

TWG

Nastassja Nicole J. Flores

- Member

Matters discussed:

- I. The BAC-B Chairperson formally presided the Pre-Bidding Conference for BS-025-2020. She acknowledged the presence of the BAC-B members, TWG, Secretariat, observer and prospective bidders' representatives.
- II. The BAC-B established that no bidder bought the bidding documents as of the time being. The BAC-B then explained that the purpose of having a pre-bid conference is for the official and prospective bidders to ask their queries and clarify the technical and financial parameters regarding the project for a good procurement process.



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- III. The Secretariat presented the details of the project.
- IV. Subsequently, the BAC-B asked the prospective bidders if they have any questions or clarifications:

BIDDER'S CONCERN	BAC's / TWG's / Secretariat's Response
<p>Mr. Marynil Belino from Trust Trade:</p> <ol style="list-style-type: none">1. How many copies of bid proposal do we need to submit?2. There is no indicated "letter E" in the Checklist Section of the bidding documents.3. Do we need to put tabs in our bid proposal?4. Is the Firearms Bond necessary? PNP FEO does not issue this kind of bond anymore.5. Can we submit queries through written form even we have not purchased the bidding documents?	<ol style="list-style-type: none">1. Three (3) sets of Eligibility and Technical Component (under Envelope 1) and Financial Component (under Envelope 2) will be submitted in the Bid Opening2. We will take note of your comment and include it in the supplemental notice if there will be any changes.3. Yes, it would be better if you put tabs on your bid proposal.4. We will take note of your query and include it in the supplemental notice if there will be any changes.5. Yes, you may submit your queries through written form until December 28, 2020.

BIDDER'S CONCERN	BAC's / TWG's / Secretariat's Response
<p>Ms. Pam Vagilidad from Squires Bingham International, Inc.:</p> <ol style="list-style-type: none">1. What is the required capacity of the sling ammunition? Can you show us a sample?2. On the Test parameters, how many shotguns do you require for the sample size? Is it Two (2) or Four (4)?	<ol style="list-style-type: none">1. 12 rounds minimum capacity is the required capacity. (The TWG presented a sample of the sling ammunition).2. Four (4) shotguns will be required as the sample size.



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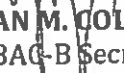
- V. The BAC-B Chairperson reminded the bidders the following:
- a. PhilGEPS Platinum Certificate does not need any attachment unless a permit or clearance is expired. For expired permit or clearance, please attach any proof that the renewal for the said permit or clearance is ongoing;
 - b. For the Statement of All Ongoing Contracts and Statement of Single Largest and Completed Contract (SLCC), fill-out the prescribed form completely and do not leave anything blank. Statement of All Ongoing Contracts does not need any attachment, however, for the SLCC please attach the required documents;
 - c. The bidder should fill out the Bid Securing Declaration and Omnibus Sworn Statement, including the Jurat portion indicating the Government Issued ID;
 - d. For the Bid Form (Tables for Goods offered Abroad or within the Philippines), the bidder shall fill this out completely and shall not leave any field blank;
 - e. Bidders may ask for the softcopy of the Statement of All Ongoing Contracts and Statement of SLCC;
 - f. Audited Financial Statement and NFCC computation shall be submitted as part of the bid proposal for the Bid Opening;
 - g. Do not forget to indicate the Total Cost for both Statement of All Ongoing Contracts and Statement of SLCC;
 - h. Three (3) sets of Eligibility and Technical Component (under Envelope 1) and Financial Component (under Envelope 2) will be submitted in the Bid Opening; and
 - i. Indicating a "dash" or "zero" for any of the fields in the bid price schedules means it is free.
- VI. The BAC-B reminded the prospective bidders that should there be any queries, they can submit it in written form until December 28, 2020 thru letter or email. Supplemental Notice, if any shall be issued on December 31, 2020.
- VII. Lastly, the BAC-B opened the floor for the queries and comments of the observer. The observers did not raise any question or comment.



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There being no other matters to be discussed the BAC-B Chairperson thanked everyone present and adjourned the meeting at 4:00 PM.

Prepared by:


CHRISTIAN M. COLINDRES
Member, BAC-B Secretariat


ELAINE P. VILLANUEVA
Head, BAC-B Secretariat

Noted by:

ATTY. MARTY P. CACHAPERO
BAC-B Vice-Chairperson


ATTY. ALAYNE C. AGTUCA-SELDA
BAC-B Chairperson