



REPUBLIC OF THE PHILIPPINES
NATIONAL IRRIGATION ADMINISTRATION
CENTRAL OFFICE

MINUTES OF PRE-BIDDING CONFERENCE

for the

Supply and Delivery of Brand New One (1) unit Sports Utility Vehicle, Diesel Engine Displacement, 3000cc (maximum), 4x2 under NIA-CAR, Alfonso Lista Pump Irrigation Project

Invitation to Bid No. CAR-ALPIP-S-1R2

February 2, 2022; 10:00 AM

BAC-A Secretariat Office, 6th Floor, Building A,
NIA Complex, EDSA, Quezon City

I. ATTENDANCE

I.1. Present:

AILYNE C. AGTUCA-SELDA	-	Vice-Chairperson, BAC-A
REYNALDO L. BALOLOY	-	Member, BAC-A
LLOYD ALLAIN A. CUDAL	-	Member, BAC-A
BENITO T. ESPIQUE, JR.	-	Provisional Member
ALBERT D. ASTURIANO	-	Head, TWG
GRACE FANGED	-	Member, TWG
MARCIAL G. GEALONE, JR.	-	Member, TWG
CHRISTIAN C. CABREGA	-	Member, TWG
ELAINE P. VILLANUEVA	-	Head, Secretariat
FAE-ANGELIE G. DATU	-	Member, Secretariat
ZOSIMO R. BAIRA	-	Member, Secretariat
MARCELINO M. LIM	-	Member, Secretariat
GERARD E. GUZMAN	-	Member, Secretariat
JAASIEL ANNE T. TANIEGRA	-	Member, Secretariat
MARTIN IAN P. MARIANO	-	Support Staff, Secretariat
JENIFER JANE G. ALALAY	-	Support Staff, Secretariat
ERIC S. MAURICIO	-	Support Staff, Secretariat

I.2. Absent:

NASTASSJA NICOLE J. FLORES	-	Member, TWG
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I.3. Observers:

KARL ANGELO DOCEO	-	Representative, COA
MELVINCENT CABLAYAN	-	Representative, NIA-IAS

Invited but unable to attend: PICE, PCAI, AND NIAEASP

I.4. Prospective Bidder/s:

BIDDER	REPRESENTATIVE	REMARKS
1. TOYOTA BALINTAWAK	Elmo Marcelo	Via Google Meet
2. NISSAN BALIWAG	Precy Vilar	Via Google Meet

II. CALL TO ORDER

Having a quorum, the pre-bidding conference for the above-mentioned proposed contract was called to order at 10:11 A.M, presided by the BAC-A Vice Chairperson, Atty. Ailyne C. Agtuca-Selda.

III. BUSINESS MATTERS

- The Vice Chairperson welcomed and acknowledged the presence of BAC-A Members, the TWG, Observers, BAC-A Secretariat, and the Prospective Bidder's Representatives and informed that the meeting was called for the bidding of the Supply and Delivery of Brand New One (1) unit Sports Utility Vehicle, Diesel Engine Displacement, 3000cc (maximum), 4x2 under NIA-CAR, Alfonso Lista Pump Irrigation Project with ITB No. CAR-ALPIP-S-1R2.
- The Vice Chairperson then instructed the BAC-A Secretariat to present the background of the project and all the requirements to be submitted by the bidders.
- Mr. Zosimo R. Baira, Member of Secretariat, presented the General Information, and background of the project stating that the Approved Budget for the Contract (ABC) is PhP 2,200,000.0. He also discussed all the documentary requirements to be submitted by the bidders i.e., Eligibility/Technical Documents (Envelope 1) and the Financial Documents (Envelope 2).
- Mr. Baira clarified that the Single Largest Completed Contract must be within ten (10) years prior to the deadline for the submission and receipt of bids.
- After the Secretariat's presentation, Mr. Christian C. Cabrega, TWG Member, presented the Comparative Specifications Table to further explain the Technical Specifications required.
- After the presentation, the Vice Chairperson asked the prospective bidders one by one for questions and/or clarifications regarding the proposed contract.

1. TOYOTA BALINTAWAK

No question.

2. NISSAN BALIWAG

Q1 The representative asked if it is possible to lower the required minimum gross PS of the engine to 190 PS instead of 200 PS.

A1 The Vice Chairperson informed the representative that it will be subject to deliberation and reminded that the BAC-A will issue a Supplemental Notice in case there will be changes in the Bidding Documents.



- The Vice Chairperson then gave additional reminders as per advised IRR of RA 9184:
 1. In case of expired document/s in the PhilGEPS Registration, supporting updated documents must be attached;
 2. For the statement of the Single Largest Completed Contract (SLCC) for similar project, attachments are required as stated in the Bid Documents;
 3. No attachment needed for the Statement of All Ongoing Contracts;
 4. Bid Forms are provided at the back of the Bid Documents, use the prescribed forms otherwise it will be a ground for disqualification;

5. Government-issued ID must be stated in the Jurat portion of the Omnibus Sworn Statement and in the Bid Securing Declaration. The forms should also be completely filled-out; and
 6. For any documents that requires notarization, make sure it is notarized, otherwise it will be ground for disqualification.
- Ms. Elaine P. Villanueva, Head of BAC-A Secretariat, informed the prospective bidders regarding the COVID-19 protocols being implemented in the office. She reminded that bidders who will submit bid proposals should present their vaccination card, and for those who intend to attend the Bid Opening face to face must present a negative antigen result.
 - The Vice Chairperson then asked the BAC-A, TWG, Secretariat and Observers, if there are any more questions or other matters to be discussed. There being none, the Vice Chairperson declared the end of the pre-bidding conference.


V. ADJOURNMENT


There being no other matters to be discussed, the pre-bidding conference ended at 10:40 AM.

Prepared by:


GERARD E. GUZMAN
Member, BAC-A Secretariat
JAT - 

Noted:


ATTY. AILYNE C. AGTUCA-SELDA
Vice Chairperson, BAC-A

EPV - 

RLB - 

LAC - 