

National Irrigation Administration - Central Office Annual Procurement Plan for FY 2020

Code (PAP)	Procurement Program/Project	PMO/ End-User	Mode of Procurement	Schedule for Each Procurement Activity				Source of Funds	Estimated Budget (PhP)			Remarks (brief description of Program/Activity/Project)
				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
OFFICE OF THE ADMINISTRATOR												
	Available at Procurement Service Stores	CO-HOPE	NP-53.5 Agency-to-Agency	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	480,948.67	480,948.67		
	Other Items not Available at PS but regularly purchased from other sources	CO-HOPE	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	49,810.00	49,810.00		
	Travel Expenses (Accommodation, Incidental expenses, etc.)	CO-HOPE	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	3,000,000.00	3,000,000.00		
	Salary of Consultants, COS and Jos (csc rules about cos)	CO-HOPE	Competitive Bidding	1st-4th Qtr.	1st-4th Qtr.	1st-4th Qtr	1st-4th Qtr	Corporate Budget	4,621,219.00		4,621,219.00	
	Training/Seminar/Workshop Expenses/Conferences/ meet	CO-HOPE	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	500,000.00	500,000.00		
	Repair and Maintenance Cost including Spare parts and other charges that may be required for the Service Vehicles	CO-HOPE	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	500,000.00	500,000.00		
	Meals and Snacks during meetings, presentations conferences, meetings	CO-HOPE	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	2,500,000.00	2,500,000.00		
OFFICE OF THE SENIOR DEPUTY ADMINISTRATOR (OSDA)												
	Available at Procurement Service Stores	CO-OSDA	NP-53.5 Agency-to-Agency	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	33,928.34	33,928.34		
	Other Items not Available at PS but regularly purchased from other sources	CO-OSDA	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	703,720.00	703,720.00		
	Meals and Snacks	CO-OSDA	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	350,000.00	350,000.00		
	Travel and Expenses	CO-OSDA	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	300,000.00	300,000.00		
	Training and Seminars	CO-OSDA	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	250,000.00	250,000.00		
	Repair and Maintenance of OSDA Office & IT Equipment, Furnitures & Fixtures	CO-OSDA	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	700,000.00	700,000.00		
	Newspaper subscription	CO-OSDA	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	7,950.00	7,950.00		

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BAC-A												
	Available at Procurement Service Stores	CO-BAC-A	NP-53.5 Agency-to-Agency	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	267,643.47	267,643.47		
	Other Items not Available at PS but regularly purchased from other sources	CO-BAC-A	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	322,144.00	322,144.00		
	Repair and Maintenance Cost for Computer, Office Equipment and Aircondition Units	CO-BAC-A	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	100,000.00	100,000.00		
	Meals for the meeting under BAC-A Members, TWG & Notice of BAC-A	CO-BAC-A	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	850,000.00	850,000.00		
	Travelling expenses (by air)	CO-BAC-A	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	500,000.00	500,000.00		
	Office Renovation for the Office of the BAC Secretariat	CO-BAC-A	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	100,000.00	100,000.00		
CORPORATE BOARD SECRETARY												
	Available at Procurement Service Stores	CO-Board	NP-53.5 Agency-to-Agency	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	302,775.62	302,775.62		
	Other Items not Available at PS but regularly purchased from other sources	CO-Board	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	264,216.50	264,216.50		
	Corporate on Good Governance for BODs	CO-Board	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	240,000.00	240,000.00		
	Workforce planning	CO-Board	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	80,000.00	80,000.00		
	OCB Staff Training	CO-Board	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	160,000.00	160,000.00		
	OCBS Staff	CO-Board	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	145,000.00	145,000.00		
	Regular/Special/Board Copmittee Meetins for Appointive Director	CO-Board	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	202,000.00	202,000.00		
	Board Office beautification/enhancement	CO-Board	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	250,000.00	250,000.00		

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				Advertisement/Posting of IB/REI	Submission/Opening of Bids	Notice of Award	Contract Signing		Total	MOOE	CO	
	Regular & Special Board meetings and Board Committee meetings	CO-Board	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	720,000.00	720,000.00		
	Board Meetings to any Nis Regional Office for Board Directors	CO-Board	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	810,000.00	810,000.00		
	OCBS Staff	CO-Board	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	216,000.00	216,000.00		
	Board of Directors	CO-Board	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	300,000.00	300,000.00		
LEGAL SERVICES												
	Available at Procurement Service Stores	CO-Legal	NP-53.5 Agency-to-Agency	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	89,345.93	89,345.93		
	Other Items not Available at PS but regularly purchased from other sources	CO-Legal	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	103,850.00	103,850.00		
	Training/Seminars/Scholarship expenses	CO-Legal	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	700,000.00	700,000.00		
	Travelling Expenses (Fuel, Toll Fees, etc.)	CO-Legal	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	1,100,000.00	1,100,000.00		
	Subscription (Lease of Printer for the use of the Legal Services form January 2020 to December 2020)	CO-Legal	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	80,000.00	80,000.00		
	Subscription (Communication Expenses)	CO-Legal	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	132,000.00	132,000.00		
CORPORATE PLANNING SERVICES (OFFICE OF THE MANAGER)												
	Available at Procurement Service Stores	CORPLAN	NP-53.5 Agency-to-Agency	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	45,916.85	45,916.85		
	Other Items not Available at PS but regularly purchased from other sources	CORPLAN	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	169,000.00	169,000.00		
	Repair and Maintenance Cost including Spare Parts and Charges that may be required for the Service Vehicle	CORPLAN	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	350,000.00	350,000.00		
	Travel Expenses (Accommodation, Incidental Expenses and others)	CORPLAN	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	200,000.00	200,000.00		

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	Training/Seminar/Conferences/Workshop/Meetings	CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	500,000.00	500,000.00		
PLANNING AND PROGRAMMING DIVISION-CORPORATE PLANNING SERVICES (PPD-												
	Available at Procurement Service Stores	CO-PPD-CORPLAN	NP-53.5 Agency-to-Agency	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	197,093.28	197,093.28		
	Other Items not Available at PS but regularly purchased from other sources	CO-PPD-CORPLAN	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	655,356.00	655,356.00		
	Agency Performance Review (6days x 650 meal/person x 100)	CO-PPD-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	450,000.00	450,000.00		
	Agency Budget Call for FY 2021 (3days x 750 meal/person x 100)	CO-PPD-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	350,000.00	350,000.00		
	FY 2021 Workshop/Preparation/Finalization to Budget and Physical Targets (5days x 750 meals/person x 120 (2 times))	CO-PPD-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	900,000.00	900,000.00		
	Congress Budget Jearomg (100 pax/hearing)	CO-PPD-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	350,000.00	350,000.00		
	Senate Budget Hearing (100 pax/hearing)	CO-PPD-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	350,000.00	350,000.00		
	Other related meeting for the Preparation FY 2021 Budget Proposal	CO-PPD-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	400,000.00	400,000.00		
	Meal/Foods for Various Meeting	CO-PPD-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	700,000.00	700,000.00		
	Third Party Certification (ISO 9001:2015 for Remaining IMO's only)	CO-PPD-CORPLAN	Competitive Bidding	2nd Qtr	2nd Qtr	2nd Qtr	2nd Qtr	Corporate Budget	1,800,000.00	1,800,000.00		
	Travel Expenses (Accommodation, Incidental Expenses and others)	CO-PPD-CORPLAN	NP-53.9 - Small Value Procurement	1st-4th Qtr	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	300,000.00	300,000.00		

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	Acquisition/Repair and Maintenance of Office Equipment	CO-PPD-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	250,000.00	250,000.00		
	Modification and Repair of Office Facilities	CO-PPD-CORPLAN	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	300,000.00	300,000.00		
	Staff Development Activities	CO-PPD-CORPLAN	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	250,000.00	250,000.00		
MANAGEMENT INFORMATION DIVISION (MID-CORPLAN)												
	Available at Procurement Service Stores	CO-MID-CORPLAN	NP-53.5 Agency-to-Agency	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	15,056.61	15,056.61		
	Other Items not Available at PS but regularly purchased from other sources	CO-MID-CORPLAN	Shopping	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	6,592,150.00	6,592,150.00		
	Office Equipment Maintenance	CO-MID-CORPLAN	Direct Contracting	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	250,000.00	250,000.00		
	Service Record Monitoring System Users Training	CO-MID-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	275,000.00	275,000.00		
	Cash Allocation Monitoring System-LFPs and FAPs Users Training	CO-MID-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	275,000.00	275,000.00		
	Multi-site Website Training	CO-MID-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	245,000.00	245,000.00		
	Staff Development & Planning Activities	CO-MID-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	165,000.00	165,000.00		
	ASP Net MVC	CO-MID-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	320,000.00	320,000.00		
	Meetings (Meals/Food)	CO-MID-CORPLAN	NP-53.9 - Small Value Procurement	1st-4th Qtr.	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	300,000.00	300,000.00		
	Network Training (DICT)	CO-MID-CORPLAN	NP-53.10 Lease of Real Property and Venue	N/A	N/A	1st-4th Qtr	1st-4th Qtr	Corporate Budget	52,000.00	52,000.00		