



Republic of the Philippines
NATIONAL IRRIGATION ADMINISTRATION
CENTRAL OFFICE

December 27, 2024

MS. YVONNE JAYCA NIETO

Marketing Professional
TOYOTA OTIS, INC.
1770 Paz M. Guazon St.
Paco, Manila

SUBJECT : NOTICE OF AWARD

Supply and Delivery of Various Brand-New Transportation Equipment
Invitation to Bid No. NIACO-S-18R

Dear Ms. Nieto:

Please be advised that you are awarded the contract for Lot No. 1 – Supply and Delivery of Seventeen (17) units Minibus, of the above-mentioned contract, in the total contract amount of **Sixty Nine Million Six Hundred Ninety Five Thousand Seven Hundred Fifty Pesos (PhP 69,695,750.00)**, broken down, as follows;

1	2	3	4	5	6	7	8	9	10
Item	Description	Country of origin	Quantity	Unit price EXW per item	Transportation and all other costs incidental to delivery, per item	Sales and other taxes payable if Contract is awarded, per item	Cost of Incidental Services, if applicable, per item	Total Price, per unit (col 5+6+7+8)	Total Price delivered Final Destination (col 9) x (col 4)
Lot 1	Brand New Mini Bus	Japan	17 units	PhP 3,660,491.07	PhP 0.00	PhP 439,258.93	PhP 0.00	PhP 4,099,750.00	PhP 69,695,750.00
TOTAL									PhP 69,695,750.00

In this regard, you are requested to submit the following documents within ten (10) calendar days upon receipt hereof to facilitate entering into contract with the National Irrigation Administration (NIA) in accordance with the terms and conditions of the contract documents:

1. Performance Security, valid until issuance of Certificate of Final Acceptance, in any of the following forms;
 - a. Cash or Cashier's/Manager's Check, issued by a Universal or Commercial Bank; or
 - Five percent (5%) of the total contract price



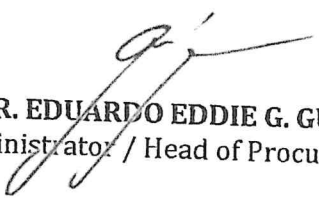
- b. Bank draft/guarantee or Irrevocable Letter of Credit issued by a Universal or Commercial Bank; or - Five percent (5%) of the total contract price
- c. Surety Bond callable upon demand issued by a surety or insurance company duly certified by the Insurance Commission (IC) authorizing the issuance of such security - Thirty percent (30%) of the total contract price

Surety bonds must be accompanied by the following documents:

- c.1) Official Receipt;
 - c.2) Schedule of payment of premiums (if annual payment), or Certification of Payment (if fully paid up to the required covering period);
 - c.3) Documentary Stamp Tax;
 - c.4) Valid Certification from the Insurance Commission (IC), certifying the license of the surety/insurance company for such issuance; and
 - c.5) Certified True Copy of the Certificate of Authority.
2. Two (2) copies of the Certified True Copy of Certificate of Tax Clearance; and
 3. Company's Board Resolution authorizing the signatory of your firm to sign the contract.

Please acknowledge receipt of this award and facilitate compliance on our requirements.

Very truly yours,


ENGR. EDUARDO EDDIE G. GUILLEN
Administrator / Head of Procuring Entity

CONFORME:


Ms. Yvonne Jayca Nieto
TOYOTA OTIS, INC.

Date: DECEMBER 27, 2024



**BIDS AND AWARDS COMMITTEE-A
RESOLUTION NO. SC-2024-07**

**RESOLUTION RECOMMENDING THE AWARD OF CONTRACT OF SUPPLY AND DELIVERY OF
VARIOUS BRAND NEW TRANSPORTATION EQUIPMENT
CONTRACT NO. NIACO-S-18R**

WHEREAS, a Technical Working Group (TWG) was duly constituted from a pool of technical, and legal experts in the National Irrigation Administration (NIA) who shall perform the following functions to assist the Bids and Awards Committee -A (BAC-A) in the procurement of Various Brand-New Transportation Equipment:

1. Review of the Technical Specifications, Scope of Work, and Terms of Reference;
2. Review of Bidding Documents;
3. Eligibility Screening;
4. Evaluation of Bids;
5. Post-Qualification; and
6. Resolution of Request for Reconsideration.

Copy of the Memorandum regarding the Creation/Constitution of BAC-A Technical Working Group for the above-mentioned project is attached hereto as **Annex "1"**;

WHEREAS, the BAC-A held a Pre-Procurement Conference on November 15, 2024, to determine the readiness of the procurement of Various Brand-New Transportation Equipment. Copy of the minutes of pre-procurement conference is attached as **Annex "2"**;

WHEREAS, the National Irrigation Administration advertised/posted in the PhilGEPS and NIA website (attached as **Annex "3"**) the Invitation to Bid No. NIACO-S-18R for the Supply and Delivery of Various Brand New Transportation Equipment on November 19, 2024. The Invitation to Bid was also posted in conspicuous places within the NIA premises;

WHEREAS, in response to said advertisement, the following suppliers submitted their Letters of Intent (LOIs) (**Annexes "4" and "5"**), and purchased the bid documents, to wit:

Lot 1 - Supply and Delivery of Brand New Seventeen (17) units Minibus
Approved Budget of the Contract (ABC) = PhP69,700,000.00

- 1) Stonebrothers, Inc.
- 2) Toyota Otis, Inc.

Lot 2 - Supply and Delivery of Brand New Seventeen (17) units Survey Vehicle
Approved Budget of the Contract (ABC) = PhP22,100,000.00

- 1) Toyota Otis, Inc.



WHEREAS, observers from the Commission on Audit (COA), Philippine Institute of Civil Engineers (PICE), Philippine Chambers of Commerce, Inc. (PCCI), NIA-Internal Audit Services (NIA-IAS), and National Irrigation Administration Employees Association of the Philippines (NIAEASP), were invited to attend the Pre-bidding Conference scheduled on November 26, 2024; 2:30 P.M. at BAC-A Conference Room, 6th Floor, Building A, NIA Complex, EDSA, Quezon City. Copies of the letters of invitation are hereto attached as **Annexes “6” to “10”**;

WHEREAS, the Pre-bidding Conference held on November 26, 2024 was attended by four (4) prospective bidders, copy of the Minutes of the Pre-Bidding Conference attached as **Annex “11”**;

WHEREAS, observers from the COA, PICE, PCCI, NIAEASP, and NIA-IAS, were all invited to attend the Opening of Bids scheduled on December 10, 2024; 1:30 PM, at BAC-A Conference Room, 6th Floor, Building A, NIA Complex, EDSA, Quezon City;

WHEREAS, on December 10, 2024, all prospective bidders submitted their bids on time, as follows:

Lot No.	Name of Bidder	Date/Time
1	1) Stonebrothers, Inc.	December 10, 2024; 12:41 P.M.
	2) Toyota Otis, Inc.	December 10, 2024; 12:46 P.M.
2	1) Toyota Otis, Inc.	December 10, 2024; 12:46 P.M.

WHEREAS, the bids submitted were opened and read in public to determine if they contain all the bid requirements for the Eligibility, Technical, and Financial Components, using a non-discretionary “**pass/fail**” criterion, copy of the checklist of documents comprising the first envelope of the bid are attached hereto as **Annexes “12” to “14”**;

WHEREAS, the eligibility, technical, and financial components of the bid submitted by STONEBROTHERS, INC., and TOYOTA OTIS, INC. were rated “**PASSED**” by the BAC-A, and were informed that the same would be subjected to a detailed bid evaluation, copy of the minutes of the bid opening is attached as **Annex “15”**;

WHEREAS, the Approved Budget for the Contract (ABC) and the financial bid proposals rated passed by the BAC-A as read in public were tabulated as follows:

Lot No.	Approved Budget for the Contract (ABC)	Name of Bidder	Bid Price
1	PhP 69,700,000.00	Stonebrothers, Inc.	PhP53,550,000.00
		Toyota Otis, Inc.	PhP69,695,750.00
2	PhP 22,100,000.00	Toyota Otis, Inc.	PhP22,094,050.00

Copy of the Abstract of Bids is attached as **Annexes “16” and “17”**;

WHEREAS, the Technical Working Group (TWG) conducted a detailed evaluation on the eligibility, technical, and financial components of the submitted bids;

WHEREAS, no discrepancy was noted on the bid price submitted. The bids as calculated and compared to the ABC were tabulated as follows:

Approved Budget for the Contract (ABC) for Lot No. 1 = PhP69,700,000.00

Rank	Bidder	Total Amount (As Read-out) (PhP)	Total Amount (As Calculated) (PhP)	Difference w/ ABC (PhP)	% Change
1	STONEBROTHERS, INC.	53,550,000.00	53,550,000.00	(16,150,000.00)	(23.17)
2	TOYOTA OTIS, INC.	69,695,750.00	69,695,750.00	(4,250.00)	(0.006)

Approved Budget for the Contract (ABC) for Lot No. 2 = PhP22,100,000.00

Rank	Bidder	Total Amount (As Read-out) (PhP)	Total Amount (As Calculated) (PhP)	Difference w/ ABC (PhP)	% Change
1	TOYOTA OTIS, INC.	22,094,050.00	22,094,050.00	(5,950.00)	(0.027)

WHEREAS, in the BAC-A meeting held on December 12, 2024, the Technical Working Group (TWG), in their presentation, reported that the bid of TOYOTA OTIS, INC. was complying and passed all the requirements in the bidding documents, copy of the Detailed Evaluation of Documentary Requirements submitted by TOYOTA OTIS, INC. for Lot Nos. 1 and 2 are attached as Annexes "18" and "19";

WHEREAS, the TWG reported that the bid of STONEBROTHERS, INC. was rated "FAILED" due to non-compliance with the required similar contract for the Single Largest Completed Contract (SLCC), and discrepancies in the submitted Comparative Specifications Table and Brochure, copy of the Detailed Evaluation of Documentary Requirements submitted by STONEBROTHERS, INC. for Lot No. 1, and letter informing them of their disqualification are attached as Annexes "20" and "21";

WHEREAS, on the same meeting, the BAC-A agreed with the findings of the TWG, and declared the bid of TOYOTA OTIS, INC. as the Lowest Calculated Bid (LCB), and Single Calculated Bid (SCB) for Lot Nos. 1 and 2, respectively. Copy of the minutes of meeting is attached as Annex "22";

WHEREAS, the BAC-A informed TOYOTA OTIS, INC. that their bid was declared as the LCB, and SCB for Lot Nos. 1 and 2, respectively, and required them to submit within five (5) calendar days, the post-qualification documents, copy of the letter is attached as Annex "23";

WHEREAS, TOYOTA OTIS, INC. submitted their post-qualification documents on December 18, 2024, copy of the submittals are attached as Annex "24";

WHEREAS, the BAC-A Chairperson instructed the TWG and Secretariat to conduct the post-qualification process on the bid of TOYOTA OTIS, INC. on December 18, 2024;

WHEREAS, STONEBROTHERS, INC. received the letter on December 17, 2024, and officially filed their Request for Reconsideration on December 18, 2024, copy of the Request for Reconsideration is attached as **Annex "25"**;

WHEREAS, the BAC-A, in its letter dated December 19, 2024, denied the request of STONEBROTHERS, INC. due to lack of merit, copy of the letter is attached as **Annex "26"**;

WHEREAS, as part of the post-qualification process, the BAC-A sent a letter to Bureau of Internal Revenue (BIR) for information regarding the status of the ongoing contract of *TOYOTA OTIS, INC.*, copy of the letter dated December 13, 2024, is attached as **Annex "27"**;

WHEREAS, the BAC-A sent a letter to the Philippine Charity Sweepstakes Office (PCSO) for confirmation on the authenticity of the documents supporting the submitted Single Largest Completed Contract of *TOYOTA OTIS, INC.* for Lot No. 1, copy of the letter dated December 13, 2024, is attached as **Annex "28"**;

WHEREAS, the BAC-A sent a letter to the Philippine National Police (PNP) for confirmation on the authenticity of the documents supporting the submitted Single Largest Completed Contract of *TOYOTA OTIS, INC.* for Lot No. 2, copy of the letter dated December 13, 2024, is attached as **Annex "29"**;

WHEREAS, the TWG personally visited the Philippine Charity Sweepstakes Office (PCSO) to authenticate the documents supporting the submitted Single Largest Completed Contract of *TOYOTA OTIS, INC.*, the same was reflected in the post-qualification report submitted by the TWG;

WHEREAS, the Bureau of Internal Revenue (BIR) and Philippine National Police (PNP) did not reply despite follow-up;

WHEREAS, in the BAC-A meeting held on December 20, 2024, the Technical Working Group (TWG), in their presentation of post-qualification reported that the bid of *TOYOTA OTIS, INC.* for Lot Nos. 1 and 2 were complying and passed all the criteria in the bidding documents. Copy of the Post-qualification Reports are attached as **Annexes "30" and "31"**;

WHEREAS, the BAC-A agreed with the findings of the TWG, and declared that upon post qualification, validation, and verification of all the eligibility, technical and financial requirements submitted by *TOYOTA OTIS, INC.*, its bids have been found to be the Lowest Calculated and Responsive Bid (LCRB), and Single Calculated and Responsive Bid (SCRB) for Lot Nos. 1 and 2, respectively. Copy of the minutes of the meeting is attached as **Annex "32"**;

NOW THEREFORE, we, the members of the Bids and Awards Committee-A hereby RESOLVE, as it is hereby RESOLVED to:

- a) Declare *TOYOTA OTIS, INC.* as the Bidder with the Lowest Calculated and Responsive Bid (LCRB) for Lot No. 1 of the SUPPLY AND DELIVERY OF VARIOUS BRAND-NEW TRANSPORTATION EQUIPMENT, Invitation to Bid No. NIACO-S-18R;


- b) Recommend the award of contract for **Lot No. 1 – Supply and Delivery of Seventeen (17) units Minibus**, to **TOYOTA OTIS, INC.**, in the total amount of **Sixty Nine Million Six Hundred Ninety Five Thousand Seven Hundred Fifty Pesos (PhP 69,695,750.00)**;
- c) Declare **TOYOTA OTIS, INC.** as the Bidder with the Single Calculated and Responsive Bid (SCRB) for Lot No. 2 of the **SUPPLY AND DELIVERY OF VARIOUS BRAND NEW TRANSPORTATION EQUIPMENT**, Invitation to Bid No. NIACO-S-18R;
- d) Recommend the award of contract for **Lot No. 2 – Supply and Delivery of Seventeen (17) units Survey Vehicle**, to **TOYOTA OTIS, INC.**, in the total amount of **Twenty Two Million Ninety Four Thousand Fifty Pesos (PhP 22,094,050.00)**;
- e) Recommend the approval of this Resolution of Award to the Administrator;

RESOLVED FURTHER, that upon approval of this Resolution, to issue the Notice of Award to **TOYOTA OTIS, INC.** for **Lot Nos. 1 and 2**, and to enter into contract with NIA in accordance with the terms and conditions of the bid documents.

IN WITNESS WHEREOF, we have hereunto affixed our signatures this DEC 27 2024 day of 2024.

Done in Quezon City, Metro Manila, Philippines.

Recommending Approval:


ENGR. MARCIAL G. GEALONE, JR.
Provisional Member


ENGR. EUSEBIO S. VILLAMANTO
Member

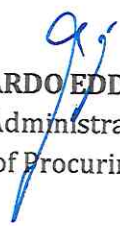

ATTY. LLOYD ALLAIN A. CUDAL
Member


ENGR. REYNE B. UGAY
Member


ATTY. ALYNE C. AGTUCA-SELDA
Vice Chairperson


ENGR. ROBERT C. SUGUITAN
Chairperson, BAC-A

Approved:


ENGR. EDUARDO EDDIE G. GUILLEN
Administrator
Head of Procuring Entity