



Republic of the Philippines
National Irrigation Administration
Central Office

MINUTES OF PRE-BIDDING CONFERENCE

for the
Supply and Delivery of Brand New Five (5) Hydraulic Excavator, Wheeled Type
4x4 DED, 0.40 cu.m. (minimum) Bucket Capacity
Invitation to Bid No. NIACO-S-10
December 28, 2021; 10:00 AM
Virtual Conference
NIA Complex, EDSA, Quezon City

I. ATTENDANCE

I.1. Present:

| | | |
|---------------------------|---|----------------------------|
| AILYNE C. AGTUCA-SELDA | - | Vice-Chairperson, BAC-A |
| REYNALDO L. BALOLOY | - | Member, BAC-A |
| MARTY P. CACHAPERO | - | Member, BAC-A |
| LLOYD ALLAIN A. CUDAL | - | Member, TWG |
| CHRISTIAN C. CABREGA | - | Member, TWG |
| MARCIAL G. GEALONE | - | Member, TWG |
| ELAINE P. VILLANUEVA | - | Head, Secretariat |
| MARCELINO LIM | - | Member, Secretariat |
| ZOSIMO R. BAIRA | - | Member, Secretariat |
| GERARD E. GUZMAN | - | Member, Secretariat |
| JAASIELL ANNE T. TANIEGRA | - | Member, Secretariat |
| MARTIN P. MARIANO | - | Member, Secretariat |
| JENIFER JANE G. ALALAY | - | Support Staff, Secretariat |
| ERIC S. MAURICIO | - | Support Staff, Secretariat |

I.2. Absent:

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| ALBERT D. ASTURIANO | - | Member, TWG |
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I.3. Observer:

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| PEPITO L. PADILLA | - | IAS, Representative |
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*Invited but unable to attend COA, PICE, NIAEASP and VACC

I.4. Unofficial Bidders:

| BIDDERS | REPRESENTATIVES | DESIGNATION |
|--|--------------------------|-----------------|
| 1. KYLA A. BERMUDEZ | INFRAMACHINERIES | SALES EXECUTIVE |
| 2. AUBREY FE BARTOLATA WILLIAM VALLO | CIVIC MERCHANDISING INC. | REPRESENTATIVES |

| | | |
|-----------------------|--------------------------------------|----------------|
| 3. MR. CHRISTIAN AZUL | THE LEGACY TRUCKS AND TRACTORS, INC. | REPRESENTATIVE |
|-----------------------|--------------------------------------|----------------|

II. CALL TO ORDER

The Vice-chairperson, Atty. Ailyne C. Agtuca-Selda, asked the Secretariat if there is a quorum. The Secretariat informed the Vice-chairperson that there is a quorum. Having a quorum, the pre-bidding conference for the above-mentioned proposed contract was called to order at 10:15 A.M.

III. BUSINESS MATTERS

The Vice-chairperson welcomed and acknowledged the presence of BAC-A Members, the TWG, BAC-A Secretariat, and the Bidder's Representative and informed that the meeting was called for the bidding for the Supply and Delivery of Brand New Five (5) Hydraulic Excavator, Wheeled Type 4x4 DED, 0.40 cu.m. (minimum) Bucket Capacity Invitation to Bid No. NIACO-S-10.

- The Vice Chairperson, Atty. Ailyne C. Agtuca-Selda, then instructed the BAC-A Secretariat for the presentation of the background of the project and all the requirements to be submitted by the bidders.
- Mr. Martin P. Mariano, Member of Secretariat, presented the General Information, and background of the project stating that the Approved Budget for the Contract (ABC) is PhP 32,500,000.00 and the contract duration is 120 Calendar Days and the inspection and delivery will be at the NIA-CO.
- He also clarified all the documentary requirements to be submitted by the bidders i.e., Eligibility/Technical Documents (Envelope 1) and the Financial Documents (Envelope 2).
- Likewise, the Comparative Specifications Table (CST) for the Various Motor Vehicles and Equipment were presented and read by TWG member Christian C. Cabrega.
- After the presentation, the Vice Chairperson asked the prospective bidder for questions and/or clarifications regarding the subject bidding.

QUESTIONS AND CLARIFICATIONS:

Q1: Representatives from INFRAMACHINERIES AND CIVIC MERCHANDISING INC. seek guidance from the committee as to the documents they have to attach their bid given the possibility that they might not be able to secure their (renewed) Business/Mayor's permit on the date of the bidding for the above contract, according to them the issuances/release of the approved Business/Mayor's permit starts on mid-February of 2022.

A1: The committee informed the bidders to refer to page 7 paragraph 4 of GPPB Resolution No. 15-2021 which states that:

4. Amend Sections 23.1(a)(ii) and 24.1(a)(ii) of the 2016 revised IRR of RA No. 9184 to reflect that the submission of the recently expired Mayor's Permit together with the official receipt as proof that the prospective bidder has applied for renewal within the period prescribed by the concerned local government unit shall be accepted by the PhilGEPS for the purpose of updating the PhilGEPS Certificate of Platinum Registration and Membership in accordance with Section 8.5.2 of the 2016 revised IRR of RA 9184;

In addition, the committee suggested to the bidder to look into the grace period provided for on the Business/Mayor's permit pending renewal if any, as well as Resolution from the concerned Sangguniang Bayan providing for grace period in the issuance of said permit. Likewise, the bidder can check in the PhilGEPS for any related advisory.

Q2: Mr. Azul a representative of The Legacy Truck and Tractors, Inc. queried on the possibility of lessening the standard operating weight from 15,500 kgs (maximum) to 13,000 kgs of the excavator.

A2: The TWG replied that 15,500 kgs is the maximum requirement; hence, lower than 15, 500 kgs is acceptable.

- Having no more questions and clarifications, the Vice-chairperson reminded everyone regarding the deadline of submission at 12:00 P.M. and opening of bids at 2:00 PM on January 11, 2022, and instructed the prospective bidders to be mindful of the time to avoid disqualification of bids. In case there are other questions and/or clarifications, the bidders may submit their letters to the BAC-A Secretariat until noon of the 3rd of January 2022. Supplemental Bid Notice/s will be posted on January 4, 2022 in case of changes and additional instructions.
 - The Vice-chairperson gave additional reminders as per advised IRR of RA 9184:
 1. For the statement of on-going projects, there is no need for attachment, only the statement of the Single Largest Completed Contract (SLCC) for similar project, requiring attachments as stated in the Bid Documents.
 2. NFCC computation in accordance with ITB Clause 5.3.
 3. Bid Forms are provided at the back of the Bid Documents, use the prescribed form and documents that requires notarization must be notarized otherwise it will be ground for disqualification.
 4. Valid government-issued ID in the Omnibus Sworn Statement and in the Bid Securing Declaration is a must. The forms should also be completely filled-up. Absence of either the ID is a ground for disqualification.

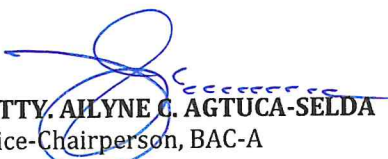
V. ADJOURNMENT

There being no other matters to be discussed, the pre-bidding conference ended at 10:45 A.M.

Prepared by:


GERARD E. GUZMAN
Member, BAC-A Secretariat

Noted:


ATTY. AILYNE C. AGTUCA-SELDA
Vice-Chairperson, BAC-A