



Republic of the Philippines
National Irrigation Administration
Central Office

MINUTES OF PRE-BIDDING CONFERENCE
for the
**Supply and Delivery of Three Hundred Forty-Five (345) units Brand New
Motorcycle and Two (2) units Brand New Passenger Van**
Invitation to Bid No. NIACO-S-9R
November 12, 2021; 09:00 AM
Virtual Conference
NIA Compound, Quezon City

I. ATTENDANCE

I.1. Present:

AILYNE C. AGTUCA-SELDA	-	Vice-Chairperson, BAC-A
LYDIA S. ESGUERRA	-	Member, BAC-A
MARTY P. CACHAPERO	-	Member, BAC-A
DELSY J. REVELLAME	-	Provisional Member
MARCIAL G. GEALONE	-	Member, TWG
CHRISTIAN C. CABREGA	-	Member, TWG
LLOYD ALLAIN C. CUDAL	-	Member, TWG
ELAINE P. VILLANUEVA	-	Head, Secretariat
FAE ANGELINE G. DATU	-	Alternate Head
GERARD E. GUZMAN	-	Member, Secretariat
PAOLO L. ROXAS	-	Member, Secretariat
JAASIEL ANNE T. TANIEGRA	-	Member, Secretariat
JENIFER JANE G. ALALAY	-	Support Staff, Secretariat
ERIC S. MAURICIO	-	Support Staff, Secretariat

I.2 Absent:

ALBERT D. ASTURIANO	-	Head, TWG
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I.3 Observer:

EDSEL JUNE BRILLANTES	-	IAS, Representative
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*Invited but unable to attend COA, PICE, NIAEASP and VACC

I.4 Unofficial Bidders

PROSPECTIVE BIDDER	REPRESENTATIVE	DESIGNATION
1. TOYOTA NORTH EDSA	ELMO MARCELO	REPRESENTATIVE
2. KSERVICO TRADE INC.	VLADIMIR BIAY KIM MANGALUBNAN	REPRESENTATIVE
3. MCX INTERNATIONAL, INC.	BRIAN LENUEL PAZ	REPRESENTATIVE
4. NISSAN COMMONWEALTH INC.	MARC DIZON	REPRESENTATIVE

I. CALL TO ORDER

Having a quorum, the BAC-A Meeting for the above-mentioned proposed contract was called to order at 09:00 A.M. with the BAC-A Vice- Chairperson, Atty. Ailyne C. Agtuca-Selda, presiding.

II. BUSINESS MATTERS

The Vice-Chairperson welcomed and acknowledged the presence of the BAC-A Members, the TWG, and the Secretariat and informed the body that the meeting was regarding the Pre-bidding Conference for the Supply and Delivery of Three Hundred Forty-Five (345) Brand New Motorcycles and Two (2) units Brand New Passenger Van, Invitation to Bid No. NIACO-S-9R. She then instructed the Secretariat to discuss the agenda of the meeting.

- The Vice Chairperson, Atty. Ailyne C. Agtuca-Selda, then instructed the BAC-A Secretariat for the presentation of the background of the project and all the requirements to be submitted by the bidders.
- Mr. Gerard E. Guzman, Member of Secretariat, presented the General Information, and background of the project stating that the Approved Budget for the Contract (ABC) for Lot 1 Three Hundred Forty-Five (345) Brand New Motorcycles is PhP 34,500,000.00 and for Lot 2 Two (2) units Brand New Passenger Van is PhP 4,000,000.00 with a total ABC of PhP 38,500,000.00.

The contract duration for Lot 1 is one hundred-eighty (180) Calendar Days and sixty (60) calendar days for Lot 2.

For Lot 1 the inspection and acceptance will be at the NIA-CO for units which will be distributed within Luzon before delivery to the final destination and those units for Visayas and Mindanao inspection and acceptance shall be made at the respective NIA Regional offices and related fees will be borne by the supplier.

- He also clarified all the documentary requirements to be submitted by the bidders i.e., Eligibility/Technical Documents (Envelope 1) and the Financial Documents (Envelope 2).

- Likewise, the Comparative Specifications Table (CST) for the Various Motor Vehicles and Equipment were presented and read by TWG member Christian C. Cabrega.

After the presentation, the Vice Chairperson asked the prospective bidders for questions and/or clarifications regarding the subject bidding

III. CLARIFICATIONS AND QUESTIONS

TOYOTA BALINTAWAK:

- No questions.

MCX INTERNATIONAL INC.

- No questions.

KSERVICO TRADE INC.

Q2:

- Mr. Vladimir Biay queried on the specification table for the Lot. 1 on how the performance (Maximum speed, Gradeability, degrees and turning radius) of the units of the motorcycle will be tested.

A2:

- TWG member Marcial Gealone answered that the prospective bidder can provide for the manufacturer's standard.

Q3:

- On No.15 of CST one set parts book and one set repair manual the representative informed that what is available to them is the manufacturer's warranty manual.

A3:

- Mr. Gealone replied and informed the prospective bidder to input what is available to them and which they can comply in accordance with the manufacturer's standard.

Q4:

- The representative queried as to the site where the conduct of training will be held.

A4:

- The TWG answered that preferably the training be conducted in the NIA-CO but due to the restriction in movements brought by the pandemic the same will be conducted virtually.

Q5:

- Mr. Biay also clarified to the conduct of inspection of the motorcycles.

A5:

- The TWG reminded Mr. Biay that the same was already presented by the Secretariat that for Lot 1 the inspection and acceptance will be at the NIA-CO for units which will be distributed within Luzon before delivery to the intended destination and those units for Visayas and Mindanao inspection and acceptance shall be made at the respective NIA Regional offices.

Q6:

- The representative suggested whether it would be possible that the units intended for Visayas and Mindanao be inspected in their warehouse in NCR due to lack of manpower and restricted mobility, he likewise queried on as to who will represent them given the circumstances.

A6:

- The TWG reiterated what was stated in the bidding documents and the same shall govern when it comes to delivery and inspection. On as to who will represent them, the TWG replied that the personnel of the prospective bidder in VisMin can represent the company during inspection and delivery in the area.

The TWG added that the same is related to the required sworn statement as to the existence of the After-Sales Service with attached location of service centers on key cities in Luzon, Visayas and Mindanao in the area where the units will be delivered the personnel in that area can assist in the inspection and delivery.

Mr. Gealone added, that one service center for Luzon, Visayas and Mindanao will be sufficient.

Q7:

- Mr. Biay also queried as to the Warranty and registration.

A7:

- Mr. Gealone informed the prospective bidder that the same is on the bidding documents. The warranty should be valid for one (1) year upon acceptance. As to the registration Mr. Gealone informed that the LTO prescribed rules will govern.

NISSAN COMMONWEALTH

Q1:

- Mr. Marc Dizon representative of Nissan Commonwealth queried as to whether the specification for the passenger vans be downgraded particularly under the required Over All Dimension and Engine for them to participate in the bidding.

A1:

- The Vice-Chairperson informed that the committee will take note and discuss the same.

Having no more questions and clarifications, the Vice-Chairperson reminded the prospective bidders to comply with the eligibility requirements as discussed and be complied to avoid disqualification.

In this regard, the Vice-Chairperson likewise asked the BAC, TWG and Observers present if they have any questions/observations or matters to be discussed there being none, she declared the end of the BAC-A Meeting.

IV. ADJOURNMENT


Having no more matters for discussion, the pre-bidding conference ended at 10: 00 A.M.

Prepared by:


GERARD E. GUZMAN
Member, BAC-A Secretariat

Noted:


ATTY. AILYNE C. AGTUCA-SELDA
Chairman, BAC-A

EPV- 

LSE- 

DJR- 

MPC- 

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