



Republic of the Philippines  
**National Irrigation Administration**  
Central Office

**MINUTES OF PRE-BIDDING CONFERENCE**  
for the  
**Construction Bayuyan Earthfill Dam and Its Appurtenant Structures in**  
**Region 6 under Small Reservoir Irrigation Project**  
**Invitation to Bid No. R6-BSRIPD-C-34R**  
August 25 2021; 10:00 AM  
Virtual Meeting  
NIA Compound, Quezon City

**I. ATTENDANCE**

**I.1. Present:**

BGEN ABRAHAM B BAGASIN	-	Chairperson, BAC-A
AILYNE C. AGTUCA-SELDA	-	Vice-Chairperson, BAC-A
LYDIA S. ESGUERRA	-	Member, BAC-A
MARTY P. CACHAPERO	-	Member, BAC-A
RORY F. AVANCE	-	Provisional Member
LORENA B. SIOCO	-	Member, TWG
EMILIO M. DOMAGAS JR.	-	Member, TWG
ELAINE P. VILLANUEVA	-	Head, Secretariat
FAE-ANGELI G. DATU	-	Alternate Head
MARCELINO LIM	-	Member, Secretariat
ZOSIMO R. BAIRA	-	Member, Secretariat
GERARD E. GUZMAN	-	Member, Secretariat
JAASIEL ANNE T. TANIEGRA	-	Member, Secretariat
PAOLO L. ROXAS	-	Member, Secretariat
MICHAEL B. BORRAS	-	Member, Secretariat
MARTIN IAN P. MARIANO	-	Support Staff, Secretariat
JENIFER JANE G. ALALAY	-	Support Staff, Secretariat

**I.2 Absent:**

MARTY P. CACHAPERO	-	Member, BAC-A
LLOYD ALLAIN A. CUDAL	-	Member, TWG
MA. MINENE P. EVANGELISTA	-	Member, TWG
REYNALDO L. BALOLOY	-	Member, TWG

### I.3 Observer/s:

VINCENT CABLAYAN	-	IAS
JONATHAN ACOB	-	COA

### I.4

PROSPECTIVE BIDDERS	REPRESENTATIVE
1. F. GUERRA CONSTRUCTION	Zeny Hueta
2. HYPER J CONSTRUCTION	Ezrayeal Larita
3. SUNWEST CONSTRUCTION	Glendon Armero
4. HEXAMINDZ CORPORATION	Rey Manahan
5. N.C. DAVID CONSTRUCTION	Richie David
6. SILVERDRAGON CONSTRUCTION LUMBER AND GLASS SUPPLY	Grace Ann Salgado

## I. CALL TO ORDER

Having a quorum, the BAC-A Meeting for the above-mentioned proposed contract was called to order at 10:00 A.M. with the BAC-A Chairperson, Gen Abraham B Bagasin, presiding.

## II. BUSINESS MATTERS

The Chairperson welcomed and acknowledged the presence of the BAC-A Members, the TWG, and the Secretariat and informed the body that the meeting was regarding the Pre-Bidding Conference for the Construction Bayuyan Earthfill Dam and its Appurtenant Structures in Region 6 under Small Reservoir Irrigation Project Invitation to Bid No. R1-BSRIPD-C-34R. He then instructed the Secretariat to discuss the agenda of the meeting.

- The Chairperson then instructed the BAC-A Secretariat for the presentation of the background of the project and all the requirements to be submitted by the bidders.
- Ms. Elaine P. Villanueva informed that Mr. Zosimo R. Baira of the BAC-A Secretariat will present the slides of the requirements to be submitted by the bidder while Engr. Rory F. Avance presented the background of the project.
- Mr. Baira, presented the General Information, and background of the project stating that the Approved Budget for the Contract (ABC) is PhP 358,320,821.39 and the contract duration is 919 Calendar Days including 246 unworkable days. He also clarified all the documentary requirements to be submitted by the bidders i.e., Eligibility/Technical Documents (Envelope 1) and the Financial Documents (Envelope 2).

- Mr. Baira then reminded the bidders to fill-up and attach the required documents such as the CTC and Government-Issued ID in the Omnibus Sworn Statement. He also noted that all of the Major Equipment listed in the minimum requirement must be in A1 condition and at least 30% must be owned by the Bidder. No replacement shall be made throughout the contract duration without prior written approval of NIA. He added that for the Key Personnel, once the Contract has been awarded, no replacement shall be allowed by NIA until after fifty percent (50%) of the project has been completed, except for justifiable reason.
- After the presentation, the Vice-Chairperson asked the prospective bidders one by one for questions and/or clarifications regarding the proposed contract.

#### 1. SILVER DRAGON CONSTRUCTION LUMBER & GLASS SUPPLY

Q1: Ms. Grace Ann Salgado queried with respect to the remedy of the contractor when the reason of the latter's post-disqualification is the outdated report from an agency on which they had previous or on-going engagement.

A1: The Vice-chairperson stated that the post-qualification or post-disqualification depends on the veracity of the supporting documents that will be presented by the bidder relative to the alleged outdated report.

Q2: The representative asked if it's possible to have their bid ring bound instead of being hard bound.

A1: The Vice Chairman affirmed that there is no specific requirement as to the binding of the bid proposals provided that the same are properly labeled and arranged in accordance to the checklist attached in the Bid Documents.

#### 2. HEXAMINDZ CONSTRUCTION

Q3: Mr. Rey Manahan clarified as to the number of envelopes that will be submitted during the bid opening.

A3: The Vice-Chairperson informed that two (2) envelop system in three (3) sets for the original, copy 1 and Copy 2.

Having no more questions the Vice-Chairperson likewise informed that the bidders can send written clarifications on the matter on or before August 27, 2021 and bid bulletins, if any, will be posted on August 31, 2021.

In addition, the Vice Chairman instructed everyone to be mindful of the following:

1. PhilGEPS Registration must be Platinum membership. No attachment needed unless some documents are expired.

2. For the statement of on-going projects, there is no need for attachment, only the statement of the Single Largest Completed Contract (SLCC) for similar project, requiring attachments as stated in the Bid Documents, the BAC secretariat may provide the copy and should not change the format.
3. In case of joint venture, a valid special PCAB License is needed.
4. NFCC computation in accordance with ITB Clause 5.5.
5. Bid Forms are provided at the back of the Bid Documents, use the prescribed form otherwise it will be ground for disqualification.
6. Any government-issued ID in the Omnibus Sworn Statement and in the Bid Securing Declaration is required. The forms should also be completely filled-up. Absence of a valid ID is a ground for disqualification.
7. For any documents that requires notarization, make sure it is notarized, attached with the Community Tax Certificate or valid government issued ID, otherwise it will be ground for disqualification.

#### **IV. ADJOURNMENT**

Having no other matters for discussion, the pre-procurement conference ended at 11: 45 A.M.

Prepared by:



**GERARD E. GUZMAN**  
Member, BAC-A Secretari

Noted:



**BGEN ABRAHAM B BAGASIN (Ret)**  
Chairperson, BAC-A