



Republic of the Philippines
National Irrigation Administration
Quezon City

Minutes of Meeting
Pre-Bidding Conference
BS-012-2020: Supply, Delivery and Installation of Hyper Converged Infrastructure
October 13, 2020, 2:00 PM
Classroom A, 3rd Floor, IEC Building, NIA Complex, EDSA, Diliman, Quezon City

Present:

BAC-B

Ailyne C. Agtuca-Selda	- Chairperson
Marty P. Cachapero (via Google Meet)	- Vice-Chairperson
Delsy J. Revellame (via Google Meet)	- Member

Technical Working Group

Jervy T. Valencia	- Member
Edilberto L. Chavez	- Member
Rommel V. Guzman	- Member
Kurt Cecil E. Elizondo	- Member

Bidders' Representatives

Jenny Dionisio	- Next Innovation, Inc.
Romeo Abangon	- Next Innovation, Inc.
Sairyll Comarosa	- Next Innovation, Inc.

Absent:

BAC-B

Lydia S. Esguerra	- Member
Rogelia C. Dela Torre	- Member

TWG

Isidora M. Camaya	- Chairperson
Natassja Nicole J. Flores	- Member
Lloyd Alain A. Cudal	- Member

Matters discussed:

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- I. The BAC-B Chairperson formally presided the Pre-Bidding Conference for BS-012-2020. She acknowledged the presence of the BAC-B members, TWG, Secretariat, observers and prospective bidders' representatives.
- II. The BAC-B established that no bidder bought the bidding documents as of the time being. The BAC-B then explained that the purpose of having a pre-bid conference is for the official and prospective bidders to ask their queries and clarify the technical and financial parameters regarding the project for a good procurement process.
- III. The Secretariat presented the details of the project.
- IV. Subsequently, the BAC-B asked the prospective bidders if they have any questions or clarifications:

BIDDER'S CONCERN	BAC's / TWG's / Secretariat's Response
<p>Mr. Jenny Dionisio from Next Innovation, Inc.:</p> <ol style="list-style-type: none">1. We have a project where we have already delivered the items and we were issued the sales invoice. Is this still considered as an ongoing project?2. When do we have to submit the additional requirements?3. For the Sworn Statement of After Sales Service and Facilities, who will issue the statement?	<ol style="list-style-type: none">1. Yes, it is still considered as an ongoing project since you were still not issued a certificate of acceptance.2. The additional requirement shall be submitted during the bid opening.3. The Sworn Statement must be issued by the bidder.

- V. The BAC-B Chairperson reminded the bidders the following:
 - a. PhilGEPS Platinum Certificate does not need any attachment unless a permit or clearance is expired. For expired permit or clearance, please attach any proof that the renewal for the said permit or clearance is ongoing;
 - b. For the Statement of All Ongoing Contracts and SLCC, answer the prescribed form completely and do not leave anything blank. Statement of All Ongoing Contracts does not need any attachment, however, for the SLCC please attach the required documents;

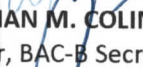


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- c. The bidder should fill out the Bid Securing Declaration and Omnibus Sworn Statement, including the Jurat portion indicating the Government Issued ID and Community Tax Certificate; and
 - d. For the Bid Form (Tables for Goods offered Abroad or within the Philippines), the bidder shall fill this out completely and shall not leave any field blank.
- VI. The BAC-B reminded the prospective bidders that should there be any queries, they can submit it in written form until October 17, 2020. Supplemental Notice, if any shall be issued on October 20, 2020.
- VII. Lastly, the BAC-B opened the floor for the queries and comments of the observers. The observers did not raise any question or comment.

There being no other matters to be discussed the BAC-B Chairperson thanked everyone present and adjourned the meeting at 3:00 PM.

Prepared by:


CHRISTIAN M. COLINDRES
Member, BAC-B Secretariat


ELAINE P. VILLANUEVA
Head, BAC-B Secretariat
FBGD-

Noted by:

ATTY. MARTY P. CACHAPERO
BAC-B Vice-Chairperson


ATTY. AILYNE C. AGTUCA-SELDA
BAC-B Chairperson