

Training and Programs for CY 2023

Training Program	Brief Description	Objectives	Schedule	Status
<p>Title: Training/Workshop for Accreditation of Constructors Performance Evaluators (CPES) Of NIA - Central Office Technical Personnel</p> <p>Target Participants: 30</p> <p>Target Competency: a) Proper conduct of the assessment of constructors' performance and assimilate their roles and responsibilities; b) Proper attitude and behavior befitting a Constructor's Performance Evaluator (CPE); c) Apply CPES methodology effectively in evaluating and monitoring infrastructures projects.</p> <p>Number of batches: 1</p> <p>Training Provider: Management Information Division - CORPLAN</p>	<p>The implementation of CPES is developed to establish a uniform set of criteria for rating and performance of constructors, provide a centralized base of information on the performance rating of constructors for licensing, eligibility screening, quality improvement and other purpose of government agencies, project owners and other interested parties and contribute in ensuring that infrastructure projects conform with the specified requirements of project owners.</p>	<p>a.) Presents the background of information, definition, rationale, objectives, scope and overall effect of CPES in construction industry. Discuss general overview on significance and uses of data/information on constructor's performance and the salient features of NEDA approved CPES Implementing Rules and Regulations of CPES Guidelines</p> <p>b.) Discuss step by step procedures in implementing of CPES agencies; explains administrative requirements, its budget workforce and other related resources needed in CPES implementation</p> <p>c.) Explains minimum requirements for accreditation of CPES; accreditation process; processing and evaluation of applications; terms and conditions for CPE accreditation; disciplinary actions/sanctions imposed in the implementation of CPE accreditation program; and duties and functions of CPES-Implementing Unit (IU) and responsibilities of accredited CPES</p> <p>d.) Presents proper attitude and behavior that government CPES must observe and practice; explains privileges as well as accountabilities of an accredited CPE; clarifies purpose for CPE accreditation</p> <p>e.) Explains the different aspects /criteria and methods of computing the rating of constructor's performance on each project evaluated and upon completion of projects; Unit-In-Charge of CPES implementation; person who will undertake project evaluation using CPES; documents required during project's evaluation; flow chart and its functional deployment and procedures for accomplishing CPES evaluation forms</p> <p>f.) Illustrates step by step procedure in applying CPES methodology in a sample project and explains the method of computation for each item of work and aspects for every project site visit to be conducted. Also, present evaluation forms to be used and preparation of complete project evaluation report</p> <p>g.) Explains different uses of CPES information/rating of constructor's to concerned agencies, BACs and other users of data/information, standard layout and contents of CPES reports for information sharing and procedures for data generation, processing and dissemination of CPES reports and role of DBM's Government Policy Procurement Board (GPPB)</p>	<p>February 15 - 17, 2023 NIA Convention Hall</p>	<p>Total number of target employees to attend : 30</p> <p>Actual number of employees attended: 35</p>
<p>Title : Assessment on the Implementation of the Information Systems Strategic Plan (ISSP) and other ICT - Related Activities</p> <p>Target Participants: 85</p> <p>Target Competency: None</p> <p>Number of batches: 1</p> <p>Training Provider: Management Information Division - CORPLAN</p>	<p>ISSP is the process of identifying a portfolio of computer-based applications that will assist an organization in executing its business plans and realizing its business goals. Carrying it out is a critical challenge for many information systems and business executives.</p>	<p>Aims to assess the first 3 year program of NIA for ISSP CY 2019 - 2021, CY 2022 ICT activities and plans and programs for 2023. It also seeks to harmonize the procurement process of ICT equipment through the PPMP and ISSP, in coordination with the procurement and property offices across NIA offices nationwide.</p>	<p>March 2 - 3, 2023 NIA Convention Hall</p>	<p>Total number of target employees to attend : 85</p> <p>Actual number of employees attended: 88</p>
<p>Title: CY 2023 Project Performance Review and Assessment for all Engineering Monitored Line Projects</p> <p>Target participants: Area Monitors of Engineering Monitored Line Projects</p> <p>Target competency: Monitoring and Evaluation</p> <p>Number of batches: 3</p> <p>Training provider: NIA CO</p>	<p>Project Performance Review and Assessment for all Engineering Monitored Line Projects</p>	<p>1. To thoroughly and comprehensively evaluate progress of project implementation of all ongoing foreign-assisted, locally funded projects and programs. 2. To discuss issues and concerns of all Engineering Monitored Line Projects</p>	<p>Batch 1 Luzon Cluster: April 2-4, 2023 (Venue: NIA CO)</p> <p>Batch 2 Visayas Cluster: March 19-25, 2023 (Venue: NIA R7)</p> <p>Batch 3 Mindanao Clustrer: March 26-31, 2023 (Venue: NIA R11)</p>	<p>Batch 1 Total number of target employees to attend: 30 Actual Number of employees attended: 30</p> <p>Batch 2 Total number of target employees to attend: 67 Actual Number of employees attended: 67</p> <p>Batch 3 Total number of target employees to attend: 67 Actual Number of employees attended: 67</p>
<p>Title: Seminar-Workshop on Leave Administration Course for Effectiveness</p> <p>Target participants: Central and Field offices personnel who were evaluated and identified with HR Service Excellence as their required competency in their position</p> <p>Target competency: HR Service Excellence</p> <p>Number of batches: 1</p> <p>Training Provider: Civil Service Commission</p> <p><u>Evaluation Rating:</u></p> <p>Program: 85.7% (VS)</p> <p>RP: 93%</p>	<p>This two (2) day seminar-workshop is designed to provide an overview of the leave administration in the public setting specifically on the laws on leave privileges, and computation of different types of leave credits.</p>	<p>At the end of the program, the participants will be able to:</p> <p>1. Acquire basic knowledge and understanding of the laws on leave privileges; 2. Be capacitated on the proper administration of leave benefits; and 3. Develop accurate computation skills for the different types of leave.</p>	<p>April 18-19, 2023 (40 pax) NIA Matikas Multipurpose Hall</p>	<p>- Hundred percent (100%) of the target participants attended the program.</p> <p>- Post-training report submitted within set deadline.</p>

<p>Title: Seminar-Workshop on the Design and Construction of Small Reservoir Irrigation Project</p> <p>Target participants: Implementors of SRIPs (NIA Nationwide)</p> <p>Target competency: Proper implementation of SRIP</p> <p>Number of batches: 2</p> <p>Training provider: NIA CO</p> <p>Resource Person: Engr. Ariel S. Najera, Engr. Bernardo Publico III, Abelardo Angadol, Jr. (NIA CO) Engr. Rommeljon Leonen (NIA R1) Engr. Robert Fernandez (Balbalungao SRIP)</p>	Workshop on the Design and Construction of Small Reservoir Irrigation Project	<p>1. To train NIA personnel to become future resident engineer to implement and monitor small reservoir irrigation projects;</p> <p>2. To learn the different best practices in the design and construction and of the on-going projects in their region;</p> <p>3. To develop the resident engineers into future instructor in order to train more NIA personnel and to develop new Construction Engineer and resident engineer for the future SRIP projects;</p> <p>4. To develop their understanding of the fundamental concepts of project management, project lifecycle and knowledge areas;</p> <p>5. To acquire knowledge about methods, standards, practices, education, and ethics of project management to improve productivity; and</p> <p>6. To promote individual, team, and organizational performance competence to improve project and program results</p>	<p>Batch 1: May 8-13, 2023 (Venue: NIA R6)</p> <p>Batch 2 May 15-20, 2023 (Venue: NIA R1)</p>	<p>Batch 1 Total number of target employees to attend: 41 Actual Number of employees attended: 41</p> <p>Batch 2 Total number of target employees to attend: 41 Actual Number of employees attended: 41</p>
<p>Title : Orientation Workshop on Implementation of the Personnel Attendance Monitoring Information Sub-System (PAMIS)</p> <p>Target Participants: 200</p> <p>Target Competency: Installation and use of the system for synchronized and systematic leave administration and personnel attendance monitoring across NIA offices nationwide</p> <p>Number of batches: 4</p> <p>Training Provider: Management Information Division - CORPLAN</p>	PAMIS is an adjacent program that was added in the Human Resource Information System (HRIS) for the employee's accessible and automated processing of their personal transactions such as leave filing, attendance monitoring and other relative matters.	<p>The activity aims to provide proper orientation of the following matters:</p> <p>a.) Familiarize the attendees with the functions of system including the simplification of manual processes that has been digitized with the PAMIS</p> <p>b.) Assist the programmers on the installation, basic troubleshooting and application of the system</p> <p>c.) Address the arising concerns on the implementation of the program</p>	<p>Batch 1 : July 13 - 14 Classroom B</p> <p>Batch 2.1 : July 18 - 19, 2023 Classroom B</p> <p>Batch 2.2 : July 20 - 21, 2023 Classroom B</p> <p>Batch 3 : July 25 - 26, 2023 NIA Matikas Hall</p>	Total number of target employees to attend : 200
<p>Title: Project Planning and Management Training Workshop/Seminar using Microsoft Project & Oracle Primavera P6 for the CMD-ED</p> <p>Target participants: Construction Planners of Irrigation Projects (NIA Central</p>	Project Planning and Management Training Workshop/Seminar using Microsoft Project & Oracle Primavera P6	<p>1. Utilize the use of Microsoft project in project planning and management;</p> <p>2. Utilize the use of oracle primavera P6 in project planning management;</p> <p>3. Expedite the evaluation of the project schedule and program of activities of every engineering-monitored project of the agency; and</p>	<p>Batch 1: July 11-14, 2023 (Venue: NIA CO)</p> <p>Batch 2: July 25-28, 2023 (Venue: NIA CO)</p>	<p>Batch 1 Total number of target employees to attend: 20 Actual Number of employees</p>
<p>Title: Training on the Construction, Planning, Monitoring, and Supervision of Line Projects; Preparation of Program of Works</p> <p>Target participants: Construction Planners of Irrigation Projects (NIA Nationwide)</p> <p>Target competency: Construction Planning and Scheduling</p> <p>Number of batches: 3</p> <p>Training provider: NIA CO</p> <p>Resource Person: Construction Planning and Scheduling Section (All staff)</p>	Training on the Construction Planning of Line Projects; Preparation of Program of Works	<p>1. Enhanced capabilities of technical staff involved in the preparation of the POW;</p> <p>2. Establish set of standards for the preparation of POWs, Approved Budget for the Contract, and Unit Cost Derivation;</p> <p>3. Advanced understanding of the parts and components of POW and its importance to the Project Implementation Process;</p> <p>4. To be able to incorporate the step-by-step procedure in preparation of POWs to avoid delays in submission and approval of the said program;</p> <p>5. Incorporation of inputs from RIO/PMO/IMO offices for the proposed amendment of MC 176 s. 2020.</p>	<p>Batch 1: September 25-29, 2023 (Venue: NIA CO)</p> <p>Batch 2: October 2-6, 2023 (Venue: NIA CO)</p> <p>Batch 3: October 9-13, 2023 (Venue: NIA CO)</p>	<p>Batch 1 Total number of target employees to attend: 62 Actual Number of employees attended: 62</p> <p>Batch 2 Total number of target employees to attend: 62 Actual Number of employees attended: 62</p> <p>Batch 3 Total number of target employees to attend: 62 Actual Number of employees attended: 62</p>

<p>Title: Capability Enhancement Monitoring and Evaluation of New Irrigation Projects</p> <p>Target participants: Area Monitors of Engineering Monitored Line Projects (NIA R2)</p> <p>Target competency: Monitoring and Evaluation</p> <p>Number of batches: 1</p> <p>Training provider: NIA R2</p> <p>Resource Person: Engr. Sweetclair L. Gamboa, Engr. Kiervyn E. Sarmiento, Engr. Edward Dave C. Masaoy (PBMES-CMD-ED)</p>	<p>Training on Monitoring and Evaluation of New Irrigation Projects</p>	<p>1. To explain the importance of the Monthly Progress Report (MPR);</p> <p>2. To enumerate and evaluate the contents of the MPR;</p> <p>3. To explain the process and significance of Project Inventory;</p> <p>4. To enumerate and understand the contents of the Project Completion Report; andTo explain the process of Project Turn-over</p>	<p>October 10-12, 2023 (Venue: NIA R2)</p>	<p>Total number of target employees to attend: 50</p> <p>Actual Number of employees attended: 50</p>
<p>Title: Training on the Construction, Planning, Monitoring, and Supervision of Line Projects; Contract Administration and Site Supervision</p> <p>Target participants: Implementors of SRIPs (NIA Nationwide)</p> <p>Target competency: Proper implementation of SRIP</p> <p>Number of batches: 3</p> <p>Training provider: NIA CO</p> <p>Resource Person: Engr. Rolando S. Rodriguez, Jr., Engr. Emmanuel S. Castillo, Engr. Lawrence S. Mosqueda, Engr. Christian D. Galano (CAS-CMD-ED) Engr. Bernardo Publico III, Vincent Jo Mark Abrigo (PPD-ED) Engr. Rommeljon Leonen (NIA R1)</p>	<p>Training on the Construction Supervision of Line Projects; Contract Administration and Site Supervision</p>	<p>1. To learn the different best practices in the monitoring and construction supervision stage of NIA line projects;</p> <p>2. To develop an understanding of the fundamental concepts of the Project construction;</p> <p>3. To acquire knowledge about methods, standards, practices, education, and ethics of project management to improve productivity; and</p> <p>4. To promote the individual, team, and organizational Performance Competence to improve project and program results.</p>	<p>Batch 1: October 17-20, 2023 (Venue: NIA CO)</p> <p>Batch 2: October 24-27, 2023 (Venue: NIA CO)</p> <p>Batch 3: November 7-10, 2023 (Venue: NIA CO)</p>	<p>Batch 1</p> <p>Total number of target employees to attend: 54</p> <p>Actual Number of employees attended: 54</p> <p>Batch 2</p> <p>Total number of target employees to attend: 52</p> <p>Actual Number of employees attended: 52</p> <p>Batch 3</p> <p>Total number of target employees to attend: 45</p> <p>Actual Number of employees attended: 45</p>
<p>Title: Training on the Construction, Planning, Monitoring, and Supervision of Line Projects; Monitoring and Evaluation of Project Construction</p> <p>Target participants: Area Monitors of Engineering Monitored Line Projects (NIA Nationwide)</p> <p>Target competency: Monitoring and Evaluation</p> <p>Number of batches: 3</p> <p>Training provider: NIA CO</p> <p>Resource Person: Engr. Sweetclair L. Gamboa, Engr. Kiervyn E. Sarmiento, Engr. Edward Dave C. Masaoy (PBMES-CMD-ED)</p>	<p>Training on the Construction Monitoring of Line Projects; Monitoring and Evaluation of Project Construction</p>	<p>1. To explain the importance of the Monthly Progress Report (MPR);</p> <p>2. To enumerate and evaluate the contents of the MPR;</p> <p>3. To explain the process and significance of Project Inventory;</p> <p>4. To enumerate and understand the contents of the Project Completion Report; and</p> <p>4. To explain the process of Project Turn-over</p>	<p>Batch 1: November 6-10, 2023 (Venue: NIA UPRIIS)</p> <p>Batch 2: November 13-17, 2023 (Venue: NIA R2)</p> <p>Batch 3: November 20-24, 2023 (Venue: NIA R12)</p>	<p>Batch 1</p> <p>Total number of target employees to attend: 62</p> <p>Actual Number of employees attended: 62</p> <p>Batch 2</p> <p>Total number of target employees to attend: 56</p> <p>Actual Number of employees attended: 56</p> <p>Batch 3</p> <p>Total number of target employees to attend: 50</p> <p>Actual Number of employees attended: 50</p>
<p>Title: Enhancement Training in Monitoring and Evaluation of Project Construction and Implementation</p> <p>Target participants: Area Monitors of Engineering Monitored Line Projects (NIA R5)</p> <p>Target competency: Monitoring and Evaluation</p> <p>Number of batches: 1</p> <p>Training provider: NIA R5</p> <p>Resource Person: Engr. Sweetclair L. Gamboa, Engr. Kiervyn E. Sarmiento, Engr. Edward Dave C. Masaoy (PBMES-CMD-ED)</p>	<p>Training in Monitoring and Evaluation of Project Construction and Implementation</p>	<p>1. To explain the importance of the Monthly Progress Report (MPR);</p> <p>2. To enumerate and evaluate the contents of the MPR;</p> <p>3. To explain the process and significance of Project Inventory;</p> <p>4. To enumerate and understand the contents of the Project Completion Report; and</p> <p>5. To explain the process of Project Turn-over</p>	<p>October 17-19, 2023 (Venue: NIA R5)</p>	<p>Total number of target employees to attend: 41</p> <p>Actual Number of employees attended: 41</p>
<p>Orientation on Republic Act No. 11032 Ease of Doing Business and Efficient Government Service Delivery Act of 2018 and the Anti-Red Tape Authority</p> <p>Target participants: NIA Committee on the Anti Red-Tape and Technical Assistants of the Top Management</p> <p>Number of batches: 1</p> <p>Training Provider: ARTA</p>	<p>The conduct of the program will provide the members of the NIA Committee on the Anti-Red Tape and other attendees with an understanding of RA 11032 and the role of ARTA. It shall also allow them to obtain knowledge on how integrity and accountability in the delivery of government services can be promoted in the Agency.</p>	<p>1. Acquire/widen knowledge on RA 11032 and its IRR</p> <p>2. Be acquainted with the guidelines/policies issued by ARTA;</p> <p>3. Utilize the acquired knowledge on the subject activity to ensure proper implementation of the policies and compliance of the same in the Agency</p>	<p>November 13-14, 2023</p> <p>NIA Region 3</p>	